



Homework Request

PPS Office

Homework request procedure:

- If the student has a planned absence (court, doctor appointment, vacation, etc.), your child should request his/her homework by speaking to the teacher directly. This should be done 1-2 days prior to the absence.
- If the student has been out a minimum of two school days, a parent/guardian can:
 1. Check our website for teacher web pages:
www.lw210.org → Central → Teacher Pages.
 2. The parent/guardian can contact the teacher directly via phone or e-mail.
 3. The parent/guardian can call the PPS Office at 815-462-2222 to make a request.

Please note:

- It takes a minimum of two days to receive the homework in the PPS office after the homework is requested.
- If the student needs books, we must know in advance and have approval to send a student office aide to your child's locker. Otherwise, you will need to make arrangements with SSO to get your child's locker contents.