



# Lincoln-Way Community High School Central

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Dr. R. Scott Tingley  
Superintendent  
815.462.2130

Dr. Steve Provis  
Principal  
815.462.2151

Dr. Beth McNamara  
Associate Principal  
815.462.2172

Mr. Alex Petrakis  
Associate Principal  
815.462.2284

Mr. Matthew Lyke  
Athletic Director  
815.462.2322

Ms. Michele Newswander  
PPS Director  
815.462.2224

## Lincoln-Way Central High School College/University Visitation Information

Dear College/University Officer:

Lincoln-Way Central High School allows junior and senior students the opportunity to visit institutions of higher learning to assist them in the process of making an informed decision regarding the continuation of their education. In accordance with our attendance policy, we request that this form be signed by an official at the named institution as a means of verifying this visitation. Student must be called in absent to the attendance hotline at (815) 485-7777. The absence will become a documented college day upon receipt of this completed form.

Thank you for your time and effort on behalf of Lincoln-Way Central and our students.

Alex Petrakis  
Associate Principal  
Lincoln-Way Central High School  
Phone: (815)462-2284

**Attach Business Card Here ↑**

**Only this form will be accepted** for the documentation of the absence. Seniors will be allowed three visitation days while juniors will be allowed two. One half day will be allowed to visit Joliet Junior College. **College days or job shadowing days are not allowed in May or June** unless the student has an appointment for registration/orientation. **You MUST get a business card from the official you meet with and attach, this form will not be accepted without it.**

Student's Name: \_\_\_\_\_ ID Number: \_\_\_\_\_

Name of College/University: \_\_\_\_\_

Date of Visit: \_\_\_\_\_

\_\_\_\_\_  
(Official's Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Telephone)

\_\_\_\_\_  
(Parent's Signature)

\_\_\_\_\_  
(Student's Signature)

For LWC Attendance Office Use Only:

Total number of college visits this year:                      1                      2                      3

Mission Statement:  
Lincoln-Way Community High Schools are committed to providing the experiences and opportunities necessary to maximize the academic and social growth of all students.

"Lincoln-Way Community High School District #210 does not discriminate on the basis of color, race, gender, nationality, religion, religious affiliation, handicap, or disability."