

**OFFICE USE ONLY**

Sticker # _____	Replacement Sticker # _____	COOP /Early Rel _____
Date Issued _____	Date Revoked/Returned _____	Approved By _____
Cash / Card _____	Check # _____	Entered _____

**LINCOLN-WAY EAST HIGH SCHOOL  
AUTO REGULATIONS AND REGISTRATION**

Permission to drive to school is granted as a convenience to students and is subject to space availability. Criteria for the allocation of student parking permits will be made by the administration on an annual basis. If a student fails to follow the auto rules and procedures, his/her driving permit may be revoked and detentions and/or suspensions may result.

I, \_\_\_\_\_, request permission to drive my automobile to school. I have read the school's auto regulations, attached and in the Parent/Student Handbook, and agree to abide by them. I understand that this permit may be revoked in case of any violation of any of the school's auto regulations. I agree not to hold Lincoln-Way Community H.S. District 210 responsible for any damages or injuries resulting from the exercise of this driving privilege.

**Vehicle Information:**

Plate #: \_\_\_\_\_

Year: \_\_\_\_\_

Make: \_\_\_\_\_

Model: \_\_\_\_\_

Color: \_\_\_\_\_

**Student Information:**

Driver's License No.: \_\_\_\_\_

Student I.D. No.: \_\_\_\_\_

Hometown: \_\_\_\_\_

Insurance Co. \_\_\_\_\_

Student Cell Phone #: \_\_\_\_\_

1. To obtain a sticker, the student must present the following items: completed registration form, vehicle registration, insurance card, driver's license, student I.D. card and \$125.00.
2. The student-parking sticker must be permanently attached to the upper corner on the driver's side of the front window.
3. The speed limit on school grounds is 10 M.P.H. at all times. Speeding and/or reckless driving of any type will result in the loss of driving privileges.
4. Students must park in a valid, marked parking space designated for student parking. Student vehicles should not be parked anywhere else unless instructed to do so by the assigned dean on duty.
5. Students riding in cars with other student drivers must have written parent permission on file in the SSO office. Both the driver and the passenger(s) are responsible for adhering to this rule.
6. If you sell your car, or if your windshield is severely damaged, you must turn your driving sticker in to the SSO office before a new sticker will be issued. New stickers will cost \$5.00 each.
7. Students requesting to drive between campuses must obtain prior authorization from the SSO offices of both high schools.
8. **If a student receives four or more tardies in a quarter and any of those tardies are to school, his/her driving privileges will be suspended for a minimum of 45 school days. The sticker will be removed and a \$5.00 fee will apply for a new sticker if it is re-instated.**

9. Drivers should plan on arriving at Lincoln-Way at least 10 minutes prior to the start of the school day. During inclement weather, students should plan accordingly. Vehicle, weather and traffic related excuses will not be accepted.
10. Students must proceed into the building immediately upon arrival to school.
11. In the event that a student who possesses a valid sticker needs to temporarily drive a different vehicle, he/she must register that vehicle in the SSO office upon arrival. **He/she must show a valid registration and know their sticker number.** Students may not drive a vehicle belonging to another student! All other driving emergencies must have prior approval from the Assistant Principal of Student Services.
12. If an accident occurs on school property, it must be reported to the SSO office within twenty-four (24) hours. The students involved, and their parent/guardian, assume full responsibility for all legal and insurance requirements regarding the incident.
13. Unauthorized vehicles will be towed at the owner's expense.
14. No student is allowed to go into the parking lot during the school day unless authorized by a member of the Dean staff. Students will not be allowed to enter the parking lot to retrieve forgotten homework or other forgotten materials.
15. Parking is on a first come basis. Students are to park in the area designated as student parking.
16. Students must enter from Lincoln-Way Lane. Students must exit via Lincoln-Way Lane or by following the direction of the Dean staff.
17. **FAILURE TO COMPLY WITH ALL OF THE DRIVING REGULATIONS WILL RESULT IN THE REVOCATION OF THE PARKING STICKER AND FORFEITURE OF DRIVING PRIVILEGES.**
18. Remember, driving is a privilege not a right. Student drivers must adhere to all school rules and regulations in order to keep this privilege.

Student vehicles should be locked at all times. Students park in the lot at their own risk. Lincoln-Way Community High School District 210 assumes no responsibility for lost items or damage to vehicles while they are parked on school property.

WE HAVE READ THE AUTO REGULATIONS. We agree not to hold Lincoln-Way Community High School District 210 responsible for any damages or injuries resulting from the exercise of this driving privilege.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

### Designated Student Parking



Student parking is permitted only in the above marked Co-Op/Early Release or Regular student parking spots.