

OFFICE USE ONLY

| | | |
|-------------------|-----------------------------|---------------------|
| Sticker # _____ | Replacement Sticker # _____ | COOP Teacher _____ |
| Amount Paid _____ | Amount Paid _____ | Early Release _____ |
| Date Issued _____ | Date Revoked/Returned _____ | |

**LINCOLN-WAY CENTRAL HIGH SCHOOL
AUTO REGULATIONS AND REGISTRATION**

Permission to drive to school is granted as a convenience to students and is subject to space availability. Criteria for the allocation of student parking permits will be made by the administration on an annual basis. If a student fails to follow the auto rules and procedures, his/her driving permit may be revoked and detentions and/or suspensions may result.

I, _____, request permission to drive my automobile to school. I have read the school's auto regulations, attached and in the Parent/Student Handbook, and agree to abide by them. I understand that this permit may be revoked in case of any violation of any of the school's auto regulations. I agree not to hold Lincoln-Way Comm. H.S. District 210 responsible for any damages or injuries resulting from the exercise of this driving privilege.

Vehicle Information:

Student Information:

License Plate: _____

Driver's License No.: _____

Year: _____

Student I.D. No.: _____

Make: _____

Hometown: _____

Model: _____

Insurance Co. _____

Color: _____

1. Only students who have purchased stickers may drive to school.
2. **To obtain a sticker, the student must present the following items: completed registration form, current vehicle registration and insurance card, driver's license, and \$150.00.**
3. The student-parking sticker must be **PERMANENTLY** attached to the **FRONT** window of the **PASSENGER** side, lower corner.
4. The speed limit on school grounds is 10 M.P.H. at all times. Speeding and/or reckless driving of any type will result in the loss of driving privileges.
5. Parking is on a first come basis. Students may park in the west lot (by the auditorium) or in the north lot (by the tennis courts).
6. Students must park in a **valid, marked parking space designated for student parking**. Student vehicles should not be parked anywhere else unless instructed to do so by the assigned dean on duty. All student vehicles in the North parking lot must face EAST; all student vehicles in the West parking lot must face WEST.
7. Students riding in cars with other student drivers must have written parent permission on file in the SSO office. Both the driver and the passenger(s) are responsible for adhering to this rule.

8. **IF YOU SELL YOUR CAR, OR IF YOUR FRONT WINDSHIELD IS SEVERLY DAMAGE, YOU MUST TURN YOUR DRIVING STICKER IN TO THE SSO OFFICE BEFORE A NEW STICKER WILL BE ISSUED. REPLACEMENT STICKERS WILL COST \$5.00 EACH.**
9. Students may only drive to the East or West campus if they are traveling to the East or West campus for their first or last class of the day, **and** they have obtained prior authorization from the SSO office. No passengers are allowed.
10. Any student holding a valid parking sticker **will forfeit his/her sticker** for a minimum of 45 school days upon receiving the suspension for a fourth tardy, if any of the four tardies is a late-to-school tardy. Upon the fifth tardy, driving privileges may be removed for a longer period of time.
11. **STUDENT VEHICLES MUST BE LOCKED** while on school property.
12. Drivers should plan on arriving at Lincoln-Way at least 10 minutes prior to the start of the school day. During inclement weather, students should plan accordingly. Vehicle, weather and traffic related excuses will not be accepted and tardies will be issued.
13. Students must proceed into the building immediately upon arrival to school.
14. In the event that a student who possesses a valid sticker needs to temporarily drive a different vehicle, he/she must register that vehicle in the SSO office upon arrival. **He/She must show a valid registration, their student ID and know their sticker number.** Students may not drive a vehicle belonging to another student! All other driving emergencies must have prior approval from the Assistant Principal for Student Services.
15. If an accident occurs on school property, it must be reported to the SSO office within twenty-four (24) hours. The students involved, and their parent/guardian, assume full responsibility for all legal and insurance requirements regarding the incident.
16. Students park in the lot at their own risk. Lincoln-Way Community High School District 210 assumes no responsibility for damage to vehicles while they are on school property.
17. Unauthorized vehicles will be towed at the owner's expense.
18. No student is allowed to go into the parking lot during the school day unless authorized by a member of the deans' committee.
19. **FAILURE TO COMPLY WITH ANY OF THE DRIVING REGULATIONS WILL RESULT IN THE REVOCATION OF THE PARKING STICKER AND FORFEITURE OF DRIVING PRIVILEGES.**
20. **REMEMBER**, driving is a privilege, **NOT** a requirement. The privilege **WILL BE REVOKED** if school rules are not followed.

WE HAVE READ THE AUTO REGULATIONS. We agree not to hold Lincoln-Way Community High School District 210 responsible for any damages or injuries resulting from the exercise of this driving privilege.

Lincoln-Way Community High School District 210 assumes no responsibility for lost items or damage to vehicles while they are parked on school property.

Signature of Student

Signature of Parent/Guardian

Date

Signature of Asst. Principal Student Services

Signature of Authorizing Personnel