



**LINCOLN-WAY WEST COMMUNITY HIGH SCHOOL
 PROM OUTSIDE GUEST APPROVAL FORM
 Red Carpet Affair: A Night in Hollywood April 28, 2018
 Lincoln Way West SSO – 815.717.3514
 Fax # 815.717.3519**



- Students requesting to bring a guest to Prom from a high school other than Lincoln-Way West must complete this form.
- Forms are to be returned to Dr. Killeen in SSO no later than **Tuesday, April 10, 2018**.
- This form requires the signature of a Principal/Administrator of the guest's school before it can be approved by LWW administration.
- **The minimum grade level for a guest is 10th grade and the maximum age is 20.**
- This completed form is required at the time of ticket purchase for your guest to the dance.
- Outside guest tickets CANNOT be purchased at the door on the day of the dance. They MUST be purchased during school hours.
- All LWW students and guest MUST have a photo ID to enter the dance. No exceptions.

To be filled out by the LWW student and parent/guardian:

First: Last: ID:

As a LWW student, I understand that all LWW HS rules apply at school social functions. I take full responsibility to inform and ensure my guest's compliance to these rules. **I may receive disciplinary action as a result of my guest's conduct.** I understand that I may bring only one approved guest.

Student Signature: _____ Parent Signature: _____

GUEST INFORMATION

First: Last: Age:

Address: Town: State:

Current School:

If not a student, list employer:

Employer Phone: - -

Guest Signature: _____ Parent Signature: _____

To be filled out by guest's school Principal/Administrator, or if not a student, the guest's employer:

As the Principal/Administrator of the school or employer of the guest identified above, I verify that this person is in good standing.

Signature: _____

Title: _____ Phone Number: _____

LWW OFFICE USE ONLY:

Approved: _____ Not Approved: _____ LWW Signature: _____