



LINCOLN-WAY COMMUNITY HIGH SCHOOL
DISTRICT 210
BOARD OF EDUCATION MEETING MINUTES
January 12, 2012
7:00 P.M.

A. Routine Matters:

President Arvid Johnson called the meeting to order at 7:00 p.m. in the Central High School Boardroom.

After reciting the Pledge of Allegiance, Dr. Johnson asked that roll call be taken.

Roll call was taken. Members present were: Mr. James Gast; Mrs. Dee Molinare; and Dr. Arvid Johnson. Members absent: Mr. Kevin Molloy; Mrs. Christine Glatz; and Mr. Stephen White. Also present were: Dr. Lawrence Wyllie, Superintendent; Dr. Thomas Eddy, Deputy Superintendent; Dr. Sharon Michalak, Assistant Superintendent; Mr. Ronald Sawin, Assistant Superintendent; Mr. Tim Reilly, District Director of Instruction; Mrs. Mary Harrison, District Director of Special Services; Dr. Brian Murphy, District Director of Technology; Mr. Rich Wilkey, District Director of Transportation; Mr. Paul Gonzalez, District Director of Buildings and Grounds; Mr. Steve Provis, Principal, Lincoln-Way Central High School; Dr. Scott Tingley, Principal, Lincoln-Way East High School; Dr. Michael Gardner, Principal, Lincoln-Way North High School; Dr. Monica Schmitt, Principal, Lincoln-Way West High School; Mrs. Linda Lopez, District Director of the Lincoln-Way High School Foundation; Mrs. Stacy Holland, District Director of Community Relations; Ms. Charla Brautigam, Assistant Director of Community Relations; Mrs. Beth McNamara; Ms. Michele Newswander; Ms. Karen Murphy; Mrs. Holly Pierson; Miss Marissa Lee; Miss Jennifer McGowan; Mr. Michael Sewall, Frankfort Patch; Mr. Ted Westerberg; Mr. Ron Lullo; and Mrs. Susan Fennell, Recording Secretary.

Dr. Johnson and Dr. Wyllie welcomed the guests in attendance at the meeting.

B. Public Comment:

None.

Dr. Johnson explained that the consent agenda would be addressed later in the meeting after a quorum is established.

C. Awards, Presentations, and/or Recognition:

Student Achievement – Pupil Personnel Services

Dr. Michalak was very pleased to introduce the four PPS directors: Mrs. Beth McNamara, Lincoln-Way Central; Ms. Michele Newswander, Lincoln-Way East; Ms. Karen Murphy, Lincoln-Way North; and Mrs. Holly Pierson, Lincoln-Way West; who were present to discuss the Pupil Personnel Services departments and the services they provide to students. Ms. Murphy outlined the mission statement of the PPS department, noting the integral part guidance counselors, psychologists, and social workers play in promoting the academic and social growth of young adults. Ms. Murphy explained that the PPS department is modeled after the American School Counselor Association (ASCA) Guidance Program and plays a vital role in the improvement of student achievement.

Mrs. McNamara described the guidance curriculum and focus which includes everything from transitional services for incoming freshmen, course selection and curriculum to completing college applications, career selection, and life after high school.

Mrs. Pierson discussed individual student planning, noting that counselors work diligently to identify students at risk and coordinate with students, parents, and teachers the action necessary to stay on track for graduation. Counselors meet with every senior student to discuss post-secondary plans and offer assistance in the college application process.

Ms. Newswander explained some of the responsive services offered to students that may need assistance beyond what can be offered in school. Referrals to community agencies and crisis counseling centers are available for students that may benefit from individual or family counseling or for those that need assistance developing anger management strategies, coping mechanisms and problem solving skills.

Arrival: Mr. Christopher Kosel arrived at 7:05 p.m. A quorum was established.

Ms. Murphy reviewed some of the specific responsibilities assigned to counselors such as curriculum, test preparation, test administration and planning. Guidance counselors work with Special Education IEP teams and attend meetings with community organizations to establish networking relationships. Counselors also are involved with various committees and work as coaches and club sponsors which affords involvement with students beyond the regular school day.

After some discussion amongst the board, Dr. Johnson thanked the PPS directors for their very interesting and informative report, as well as their hard work and dedication.

Student Council Presidents

Miss Marissa Lee, Lincoln-Way Central Student Council President, reported that plans for the February 4th TWIRP dance entitled, *A Knight in the Jungle*, are complete; the spirit days of the week have been established; and dance tickets will go on sale at the end of January. Miss Lee enthusiastically described the Knight in Shining Armor Contest as one of the Council's favorite TWIRP activities. The "man pageant" will include a talent contest, contestant question and answer session, and lip sync contest.

Miss Jennifer McGowan, Lincoln-Way West Student Council President, reported that the Council has not met as a whole since before winter break; however, plans are in the works for a wheel chair basketball fund raiser in March to benefit the Lincolnway Special Recreation Association.

Dr. Johnson stated that the consent agenda and action items would now be addressed.

D. Consent Agenda:

Mr. Gast moved, seconded by Mr. Kosel, that the consent agenda which includes the December 8, 2011 regular meeting minutes; the December 22, 2011 payroll in the amount of \$2,192,743.60 and the January 6, 2012 payroll in the amount of \$2,096,053.45 be approved as presented. Roll call taken; all present voted Aye. None opposed. Motion carried.

Mr. Gast moved, seconded by Mr. Kosel that the December 21, 2011 special meeting minutes be approved as presented. Roll call taken; all in favor voted Aye. None opposed. Mrs. Molinare abstained. Motion carried.

E. Action Items:

Presentation of Outstanding Invoices

Mr. Kosel moved, seconded by Mr. Gast, that the board approve the January 4, 2012 list of bills in the amount of \$1,459,832.33 as presented. Roll call taken; all present voted Aye. None opposed. Motion carried.

Personnel Report

Dr. Eddy submitted the personnel report as follows:

a. Leaves:

None.

b. Resignations:

None.

Retirements:

Dr. Michael Gardner, Principal, North High School, requesting to retire effective June 30, 2013.

Dr. Eddy recommended the board approve the retirement request as presented. Mr. Kosel moved, seconded by Mrs. Molinare, that the board approve the retirement request as presented. All present voted Aye; none opposed. Motion carried.

c. Employment:

Joseph Stephens, Permanent Substitute, West High School, for the second semester of the 2011-2012 school year;

Matthew Robbins, Permanent Substitute, North High School, for the second semester of the 2011-2012 school year;

Kara Bendy, Permanent Substitute, Central High School, for the second semester of the 2011-2012 school year.

Dr. Eddy recommended the board approve the employment recommendations as presented. Mr. Kosel moved, seconded by Mrs. Molinare, that the board approve the employment recommendations as presented. Roll call taken; all present voted Aye. None opposed. Motion carried.

Full Status Employment:

The following employees have successfully completed a 90-day probation period and are recommended for full status employment:

Lisa Fetherling, Paraprofessional, East High School;

Caitlin Finnegan, Paraprofessional, North High School;

Carrie Flanagan, Paraprofessional, East High School;

Briana Heckler, Aquatics Supervisor, North High School;

Scott Hennings, Paraprofessional, West High School;

Lauren Hurley, Perkins Aide, Central/West High Schools;

Christopher Karamanos, Perkins Aide, East/North High Schools;

Jeanne Jerantowski, Paraprofessional, North High School;

Allison McCarthy, Paraprofessional, North High School;

Elizabeth McGrath, Secretarial Floater, District;

Janet Mizwicki, Paraprofessional, North High School;

Daniel Niemczyk, Paraprofessional, Central High School;
Jacob Niemann, Paraprofessional, East High School;

Jennifer Schafbuch, Nurse, North High School;

Paul Swaers, Day Custodian, Central High School;

Timothy Victor, Paraprofessional, Central High School;

Andrew Zurlaes, Paraprofessional, West High School.

Dr. Eddy recommended the board approve the recommendation for full-status employment as presented. Mr. Gast moved, seconded by Mrs. Molinare, that the board approve the recommendation for full-status employment as presented. Roll call taken; all present voted Aye. None opposed. Motion carried.

Policies – Second Reading

Dr. Wyllie explained that most of the suggested policy modifications are a result of changes in state legislation and that the district's internal policy committee has reviewed the suggested changes and recommends approval of all of the policies presented for second reading except Exhibit 7:300 E-1 – Agreement to Participate, because the suggested language changes are not better or stronger than that of the current agreement. Dr. Wyllie then recommended approval of the following policies presented for second reading: Policy #2:250 – Access to District Public Records; Policy #3.60 – Administrative Responsibility of Building Principal; Policy #4.80 – Accounting and Audits; Policy #5.90 – Abused and Neglected Child Reporting; Policy # 5.100 – Staff Development Program; Policy # 5.200 – Terms and Conditions of Employment and Dismissal; Policy # 5.240 – Suspension; Policy # 6.60 – Curriculum Content; Policy # 6.150 – Home and Hospital Instruction; Policy # 6.300 – Graduation Requirements; Policy # 6.320 – High School Credit for Proficiency; and Policy # 7.305 – Student Athlete Concussions and Head Injuries. Mrs. Molinare moved, seconded by Mr. Gast, that the board approve the policies as presented. All present voted Aye; none opposed. Motion carried.

Out of District Travel

Dr. Wyllie presented the following 6 requests for out of district travel, noting that the trips do not involve missing any school time or expense to the district:

- A request from Bert Johnson for the North Jazz Ensemble to travel to Lafayette, Indiana on January 21, 2012 to participate in the Purdue University Jazz Festival;
- A request from Bert Johnson for the North Winter Guard to travel to St. John, Indiana on January 28, 2012 to participate in the Midwest Color Guard Circuit Contest;

- A request from Bert Johnson for the North Winter Guard to travel to Cincinnati, Ohio on March 10, 2012 to participate in the Winter Guard International Regional competition;
- A request from Bert Johnson for the North Winter Guard to travel to Muncie, Indiana on March 23, 2012 to participate in the Winter Guard International Regional competition;
- A request from Bert Johnson for the North Winter Guard to travel to LaPorte, Indiana on March 31 - April 1, 2012 to participate in the Midwest Color Guard Circuit Championships;
- A request from Bert Johnson for the North Winter Guard to travel to Dayton, Ohio on April 12-14, 2012 to participate in the Winter Guard International World Championship

Dr. Wyllie recommended the board approve the requests as presented, subject to the appropriate follow-up by Dr. Gardner. Mr. Kosel moved, seconded by Mrs. Molinare, that the board approve the trips as presented. All present voted Aye; none opposed. Motion carried.

Arrival: Mr. Kevin Molloy arrived at 7:20 p.m.

F. Informational Items:

Report of the Lincoln-Way Area Special Education District 843 Governing Board Meeting Held December 15, 2011

Mr. Gast reviewed the highlights of the December 15 meeting which included discussion of the July expiration of lease agreements on nine vehicles and the necessity of a Life Safety survey at the Mackay Educational Center in the spring.

Closed Session Minutes and Tapes

Dr. Johnson appointed Mr. Kosel and Mr. Gast to review the closed session minute summary and tapes from July 1, 2011 through December 31, 2011. Mr. Kosel and Mr. Gast will make their recommendations at the next board meeting.

FOIA Requests

Mr. Sawin reported receipt of two requests for information under the Freedom of Information Act from the parents of Special Education students for information related to district policies. Both requests were replied to within the required time period.

Legislative Report

Mr. Sawin reported that both houses are currently in recess and then referenced a list of laws effective January 1, 2012 that will impact school districts.

Buildings and Grounds Report

Mr. Sawin reviewed the Utility and Contractual Maintenance Expenditure report for November, noting an expenditure reduction of \$40,000 when compared to

November 2010, and a total fiscal-to-date savings of more than \$325,000. Mr. Sawin noted that this savings is a great source of pride as it is the result of a district-wide effort. Mr. Sawin then reported that several large projects were completed over the winter break including extensive testing of the fire alarm systems at all four schools. Repairs on the lane line anchors at the East pool have been completed with less down time than originally anticipated. Graduation setup plans have been reviewed and any additional equipment needed will be build in-house. Mr. Sawin stated that more than 400 work orders have been completed since the last board meeting, noting also that the maintenance and grounds staff did a great job today handling snow removal.

Foundation Report

Mrs. Lopez reported that the Foundation has been working on the Calendar and Partner Program Campaigns with Curry Motors of Frankfort pledging as the first new Partner of 2012. Mrs. Lopez was excited to report that donations for the Dinner Gala auction are coming in very well, surpassing donations from last year. Mrs. Lopez reminded the board of the Inaugural Alumni Annual Appeal launched just before winter break, adding that the Alumni Committee will meet next week.

Community Relations Report

Mrs. Holland thanked the board members who attended the Realtor/Banker Elected Official Event yesterday at Lincoln-Way West, and then invited the board to attend a similar luncheon on January 18 at Lincoln-Way East. Mrs. Holland reported that tickets are available for the Illinois Philharmonic concert on January 14 at Lincoln-Way North; the Mokena Business Expo will be held on February 25; the Frankfort Chamber of Commerce will host the Business Expo Showcase on March 3; and Lincoln-Way West will host the Legislative Breakfast for the Will County Regional Superintendent on February 15.

Superintendent's District Report

Dr. Wyllie reviewed the *Pride of Lincoln-Way* (ATTACHMENT), congratulating the participants and winners of the Bridge Building contest from the Central, East, North, and West High Schools.

Congratulations to the Central High School girls' varsity basketball team for taking 3rd place in the Medieval Classic Holiday Basketball Tournament.

Congratulations to the East and West High School athletes who recently participated in the National Letter of Intent Ceremony.

Congratulations to the North High School varsity Phoenix Firebirds poms for placing 1st at their competition at Wheaton Warrenville South and qualifying to go to the state competition.

Dr. Wyllie congratulated the Knights who will represent the Central High School at the 2012 IMEA All-State Conference.

Congratulations to East High School guitarists Kimberlee Fischer and Scott Mitchell, Jr. Their Kaleidoscope concert performance of *A Dream*, composed by Swedish classical guitarist Per-Olov Kindgren, was viewed on YouTube by the composer where he posted a complimentary note.

Congratulations to the North High School Art Club students who installed and prepared the stage for a holiday performance at Easter Seals Autism Therapeutic School in Tinley Park.

Dr. Wyllie congratulated the West High School students selected for the Illinois Music Educators Association All-State Festival.

Dr. Wyllie referenced the West Gazette student newspaper at the board table.

Correspondence

None.

G. Closed Session:

Mr. Kosel moved, seconded by Mr. Molloy, that the board adjourn to closed session to discuss Appointment, Employment, and Dismissal of Employees. Roll call taken; all in favor voted Aye. None opposed. Motion carried. The board adjourned to closed session at 7:30 p.m.

Mr. Kosel moved, seconded by Mr. Gast, that the board return to open session. All in favor voted Aye. None opposed. Motion carried. The board returned to open session at 7:50 p.m.

H. Action After Closed Session:

None.

I. Other Business

Mr. Gast moved, seconded by Mr. Molloy, that the board approve the November 10, 2011 and December 3, 2011 closed session minutes as presented. All present voted Aye. None opposed. Motion carried.

Dr. Wyllie asked the board for topics they would like discussed at the Special Goals Workshop on Saturday, January 28.

J. Adjournment:

Mr. Kosel moved, seconded by Mr. Molloy, that the board meeting be adjourned. All in favor voted Aye. None opposed. Motion carried. The board meeting adjourned at 8:00 p.m.

Arvid C. Johnson, President

Kevin L. Molloy, Secretary